

Laura H. Carnell School

School-Parent Compact

***2018-2019 School Year
Revision Date 05/04/2018***

Dear Parent/Guardian,

JOINTLY DEVELOPED

The Laura H. Carnell School, and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during school year 2018-2019.

To understand how working together can benefit your child, it is first important to understand the District's and school's goals for student academic achievement.

THE SCHOOL DISTRICT OF PHILADELPHIA ANCHOR GOALS:

1. 100% of students will graduate, ready for college and career.
2. 100% of 8-year-olds will read on grade level.
3. 100% of schools will have great principals and teachers.
4. SDP will have 100% of the funding we need for great schools, and zero deficit.

Laura H. Carnell GOALS:

**75% of kindergarten and 50% of 1st and 2nd will read on-target, based on Aimsweb
75% of kindergarten and 50% 1st and 2nd will make minimum growth on independent
reading
50% of students will attend school 95% instructional day**

To help your child meet the district and school goals, the school, you, and your child will work together:

SCHOOL/TEACHER RESPONSIBILITIES:

Laura H. Carnell will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

Laura H. Carnell will emphasize preparing students in Reading, Writing, Speaking, Listening, and Language. Teachers, working in Data Teams, are responsible for planning and delivering successful instruction, reviewing individual student progress, creating performance-based assessments, and engaging students in learning at a deeper and intellectual level.

We will work fervently to ensure that all students are engaged in a high performing school program. In doing so, our school community has generated and embraced a clear vision, a mission, and core values.

2. **Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.** Specifically, those conferences will be held:

In accordance with school district policy, quarterly/marking period report card conferences will be conducted. During these conferences, Laura H. Carnell School will facilitate small group workshops and special-themed events for parents.

3. **Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:

Quarterly, teachers will report the academic gains and progress made by students via interim reports and report cards. During the second and third marking periods, students will hold student-led conferences.

4. **Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:

Through our parental engagement plan initiative, parents will have access to teachers for consultation and parent-teacher conferences. Teachers will utilize their preparation period to meet with parents regarding academic gains and progress made by students. In addition, parents will have access, within scheduled time periods, to the following staff members: Climate Manager, Counselors, Special Education Liaison, ESOL Coordinator, Principal, Assistant Principals, School Based Teacher Leader, Nurse, School Police Officer, Food Service Manager, and Secretary.

5. **Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities,** as follows:

Volunteers are welcome at Laura H. Carnell School! With the limited staff and resources, encouraging volunteerism is a great idea! Our school-based Family Resource Center has taken the lead in coordinating parent volunteers and identifying different ways that they can be useful. Teachers and staff also share ideas and different ways volunteers could assist the school.

Volunteers are needed to assist the teacher in many different ways, including working with children or providing help with preparation of learning materials. Parent-volunteers and non-parents volunteers wishing to volunteer in a classroom should talk with the teacher to determine a mutually convenient time and discuss what the volunteer will do in the classroom.

PARENT RESPONSIBILITIES:

We, as parents, will:

Monitor attendance.

Make sure that homework is completed daily.

Volunteer in my child's classroom and school, when possible.

Participate, as appropriate, in MTSS-RtII meetings and decisions relating to my child's education.

Promote positive use of my child's extracurricular time and time during non-school hours.

Stay informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.

Serve, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.

Maintain a warm and supportive home

Arrange for after school activities and supervised care

STUDENT RESPONSIBILITIES:

Do my homework every day and ask for help when I need it.

Read at least 30 minutes every day outside of school time.

Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.

Model excellent citizenship skills

Monitor my academic progress

Seek out help and assistance with schoolwork

Communicate through questioning and discussion

Come to class prepared; be ready to learn with your supplies, with all assignments completed to the best of your ability and neatly done

Listen and follow directions; be alert with a positive attitude Listening in class and following directions will save you a great deal of time, energy, and frustration, and lead to success

Stay organized; the amount of work in the subject areas accumulates quickly. It is to the student's advantage and essential to keep all materials neatly organized in bookbinders, desks, and book bags. It is extremely important that a home study schedule is followed.

Ask questions; questions indicate thinking, which leads to learning

Give respect; a respectful learning environment is filled with trust and safe feelings that encourage all students to try their very best, participate, and not fear making mistakes.

COMMUNICATION ABOUT STUDENT LEARNING:

Laura H. Carnell School is committed to frequent two-way communication with families about children's learning. Some of the ways you can expect us to reach you are:

- 1) **Monthly Calendar**
- 2) **Weekly Wednesday Folder**
- 3) **SIS Text Messages**
- 4) **Quarterly Letters**
- 5) **Website**
- 6) **Where necessary, information sent home to parents would be translated.**

ACTIVITIES TO BUILD PARTNERSHIPS:

Laura H. Carnell offers ongoing events and programs to build partnerships with families.

1. **Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.**
2. **Involve parents in the joint development of any school wide program plan, in an organized, ongoing, and timely way.**
3. **Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.**
4. **Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.**
5. **Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.**
6. **On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.**
7. **Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.**

Laura H. Carnell School
Parent and Family Engagement Policy

School Year 2018-2019
Revision Date: 05/04/2018

In support of strengthening student academic achievement, Laura H. Carnell receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The Laura H. Carnell agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Section A: JOINTLY DEVELOPED

Laura H. Carnell School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- **On September 18, 2018, during the Back to School Night event, and again on October 10, 2018, parents will meet with Principal Pelzer to discuss and explore Title I activities, including the contents of the Parent Compact and the Parental Involvement documents generated by Laura H. Carnell School. In addition, parents will meet with Ms. Colon, FACE Office representative, to discuss parental involvement, in the form of volunteerism, and participation in school initiatives and various school-wide projects.**

Section B: ANNUAL TITLE I MEETING

Laura H. Carnell School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- *In the fall of 2018, parents will be invited to come to review and discuss the actions outlined in the Parent Compact and the Parental Involvement for the 2018-2019 school year. Also, the actions addressed within the School Level Plan will be reviewed and evaluated.*
- *In the spring of 2019, parents will be invited to come to review and discuss the actions outlined in the Parent Compact and the Parental Involvement for the 2018-2019 school year. Also, the actions and milestones addressed within the School Level Plan will be reviewed and evaluated.*

Section C: COMMUNICATIONS

Laura H. Carnell School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- 1) **Monthly Calendar**
- 2) **Weekly Wednesday Folder**
- 3) **SIS Text Messages**
- 4) **Quarterly Letters**
- 5) **Website**
- 6) **Where necessary, information sent home to parents would be translated.**

- 7) Provide Home & School and parents with access to materials and resources to support student achievement, to the extent possible, with existing resources.
- 8) Direct parents to outside resources and assist with documentation, when possible, to supplement resources currently available at school.

Section D: SCHOOL-PARENT COMPACT

Laura H. Carnell School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- **Provide high-quality curriculum and instruction**
- **Hold parent-teacher conferences, including report card conferences**
- **Provide parents with frequent reports on their children's progress**
- **Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities**
- **Provide MTSS-RtII meetings to discuss academic progress**

Section E: RESERVATION OF FUNDS

Laura H. Carnell School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- **Involve parents in the joint development of the parent involvement portion of the school budget.**

With the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A programs. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- Concern Form will be utilized to encourage parental communication with administrative staff.
- School representative will attend Home and School meetings to gather information on parental view of school.

Section F: COORDINATION OF SERVICES

Laura H. Carnell School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- **Provide workshops to schools on parent engagement**
- **Make available FACE office and representative for technical assistance**
- **Provide coordination of professional development efforts through the FACE Office**

- Facilitate parent and family access to teachers
- Provide a Family Resource Center
- Provide a School Advisory Council

Section G: BUILDING CAPACITY OF PARENTS

Laura H. Carnell will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - a) The challenging State's academic standards
 - b) The State and local academic assessments including alternate assessments
 - c) The requirements of Title I, Part A
 - d) How to monitor their child's progress
 - e) How to work with educators to improve the achievement of their child

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Laura H. Carnell School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- Providing educational training and information pertaining to school level goals, milestones, approaches for implementation, assessments, and data sources.
- Invite parents to participate in MTSS-RtII meeting to review students progress and create action plans for the child's success

Laura H. Carnell School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- Providing Parent Support Form where parents can request the type of support they need.

PARENT AND FAMILY ENGAGEMENT POLICY DISCRETIONARY COMPONENTS

- Parent workshops will be provided for literacy and math to assist parents in lending help to their children
- Involving parents in the development of school policy, through interaction with School Council and School Advisory Council.
- Arranging school meetings at a variety of times.

- Provide workshops for parents on relevant school data, programs and skills.
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.
- Providing other reasonable support for parental involvement activities under section 1118 as parents may request.